

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Organizational & Regular Meetings
Held January 10, 2023 - 6:00 P.M. - Board Room - Braden Middle School

ORGANIZATIONAL & REGULAR MEETINGS

MEMBERS PRESENT

Mary Wisnyai, President
David Tredente, Vice President
Gregory Kocjancic
Shannon Pike

MEMBERS ABSENT

Stephanie Patriarco

Also present were Superintendent Patrick Colucci and Treasurer Kassandra Brand

CITIZENS PRESENT

David Thomas, Danielle Weiser-Cline, Ryan Stover, Terri Hochschild, Paityn Miller, Jamie Stover, Alex Karst, Leslie Desin, Susan Holloman, Alyssa Wahlmark, Tyler Wahlmark, Kevin Wahlmark, Sara Wahlmark, Josh Wahlmark, Abby Kauppila, Christina Veon, Megan Hoefert, Shawn Hoefert, Gabrielle Hoefert, Mila Hoefert, Ethyn Hoefert, Neil Bennett, Timothy Neal, Tracy DeLuca, Katie Carter, Bob Ettinger, Jenny Riedel, Danyel Ryan, Tia Woodard, Ben Schwartzfigure, Sr., Benjamin Schwartzfigure, Jr.

MEDITATION

PLEDGE OF ALLEGIANCE

01.23 ELECTION OF PRESIDENT

President Pro Tempore Wisnyai called for nominations for President of the Buckeye Local Board of Education. Mrs. Wisnyai was nominated for Board President by Mr. Tredente.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Pike, and Mrs. Wisnyai
Motion carried

Mrs. Wisnyai was elected as the 2023 President of the Buckeye Local Board of Education.

02.23 ELECTION OF VICE PRESIDENT

President Wisnyai called for nominations for Vice President of the Buckeye Local Board of Education. Mr. Tredente was nominated for Vice President by Mrs. Pike.

ROLL CALL: Ayes: Mrs. Pike, Mr. Kocjancic, Mr. Tredente, and Mrs. Wisnyai
Motion carried

Mr. Tredente was elected as the 2023 Vice President of the Buckeye Local Board of Education.

Note: There is no technical requirement for an oath of office for president or vice-president -- only for newly elected board members.

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03.23 SET DATE, TIME, AND LOCATION OF REGULAR MEETINGS

Mr. Kocjancic moved and seconded by Mrs. Pike that the regular business meetings be held at 6:30 P.M. on the following dates in the Board Conference Room at Braden Middle School during calendar year 2023:

January 10	July 18
February 21	August 15
March 21	September 19
April 18	October 17
May 23*	November 21
June 27*	December 19

*denotes items that are NOT scheduled on the third Tuesday of the month

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

04.23 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

ADOPT ROBERT'S RULES OF ORDER

Adopt Robert's Rules of Order, Newly Revised, as parliamentary authority governing the Board of Education, in all cases in which it is not inconsistent with statute, administrative code, or the bylaws.

APPOINTMENT OF LIAISONS TO THE OSBA

Appoint Mr. Kocjancic as the 2023 Legislative Liaison, Mrs. Patriarco as the 2023 Student Achievement Liaison, Mrs. Pike as the OSBA Capital Conference Delegate, and Mr. Tredente as the OSBA Capital Conference Alternate Delegate.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

05.23 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP

Approve membership in OSBA for calendar year 2023 at a cost of \$5,252.00 as presented in **Exhibit A**. Further, to approve membership in the OSBA – Legal Assistance Fund for calendar year 2023 at a cost of \$250 as in **Exhibit B**.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

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06.23 Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following:

2023 COMPENSATION FOR BOARD MEMBERS

That each Board member shall be compensated in the amounts and for the number of meetings as outlined in O.R.C. 3313.12 (Board of Education Bylaw 0147). Current compensation for Board members is \$125.00 per meeting.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Pike, and Mrs. Wisnyai
Motion carried

07.23 Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following:

SERVICE FUND

Approve an appropriation of \$10,000 to the "Service Fund" to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the amount which may be appropriated to the "Service Fund" is not to exceed \$2.00 per pupil or \$20,000, whichever is greater.

OSBA, OASBO, BASA, and ACESC SEMINARS

Approve the Board of Education members, Superintendent, and Treasurer's attendance at OSBA, OASBO, BASA, and the ACESC sponsored seminars held in 2023 and payment of the same to be made in accordance with Board practices.

REPRESENTATION OF LEGAL SERVICES

Approve the following list of firms for legal counsel representation during 2023:

Squire Patton Boggs (US) L.L.C.
Andrews and Pontius, L.L.C.
Gingo & Bair Law, L.L.C.
McDonald and Hopkins, L.L.C.
Bricker and Eckler, L.L.P.

Additionally, the Ohio School Boards Association (OSBA) and the Ashtabula County Prosecutor may be used as appropriate.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Pike, and Mrs. Wisnyai
Motion carried

08.23 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

DISTRICT COMMITTEES

Ad Hoc committees, including established district committees, may be created and changed at any time by the Board of Education President of which members shall be appointed by the President. Members will acknowledge representation when called upon.

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DISTRICT COMMITTEES (CONTINUED)

Note: Acknowledge that the Records Commission is comprised of the Board of Education President, Treasurer, and Superintendent. R.C. 149.41 – The Records Commission must meet every 12 months. It is required to inventory the district's public records and adopt a records retention schedule.

PUBLIC RECORDS TRAINING

That the Board designate the Superintendent and/or Treasurer to attend, on behalf of the Board, the public records training which is required under Ohio Revised Code Section 109.43(B).

TREASURER ITEMS

AUTHORIZATION RESOLUTION

Resolution to authorize the Treasurer of the Buckeye Local School District to request tax advances as necessary from the County Auditor;

AND FURTHER RESOLVE to authorize the Treasurer to pay bills on a monthly basis, if the expenditure issued is provided in the Annual Appropriations Resolution. A report shall be made monthly to the board of education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to declare interim funds and proceed with the investments during calendar year 2023 in accordance with the Uniform Depository Law. A report shall be made monthly to the board of education of each investment that has been made. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to appropriate as needed at the end of each month, and to transfer to any other fund as necessary in order to avoid an operating deficit;

AND FURTHER RESOLVE to authorize the Treasurer to designate these newspapers of general circulation in the district to continue to receive meeting notices as required by law:

- Star Beacon
- Gazette news

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TREASURER ITEMS (CONTINUED)

AND FURTHER RESOLVE to authorize the signature of the Treasurer or the facsimile thereof, to be used on all checks and warrants.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT ITEMS

09.23 AUTHORIZATION RESOLUTION

Mr. Kocjancic moved and seconded by Mr. Tredente to authorize the following resolution:

Resolution to grant authority to the Superintendent of the Buckeye Local School District to excuse teachers and other school employees for attendance at, and provide all approved expenses for, professional and/or in-service meetings in 2023;

AND FURTHER RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Buckeye Local School District;

AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Buckeye Local School District for 2023;

AND FURTHER RESOLVE to authorize the Superintendent, under the provisions of O.R.C. 3313.47, to employ personnel, extend contracts, and accept resignations when necessary between board meetings;

AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to principals the authority to enter into contracts, as needed, in areas of photography, yearbook, graduations, and related school events. Principals must notify Superintendent previous of such agreements;

AND FURTHER RESOLVE to authorize the Superintendent to apply for supplemental local, state, and federal monies to be appropriated by the Treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Pike, and Mrs. Wisnyai
Motion carried

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10.23 **APPOINTMENT TO POSITIONS FOR THE 2023 YEAR**

Mr. Kocjancic moved and seconded by Mr. Tredente to authorize the following:

It is the recommendation of the Superintendent to appoint Building Principals, Director of Pupil and Personnel, and other designees to work collaboratively in the following positions:

1. Title IX Hearing Officer
2. Anti-Harassment Grievance Officer
3. 504 Compliance Officer
4. Civil Rights Coordinator
5. Homeless Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Pike, and Mrs. Wisnyai
Motion carried

COMMUNICATION/SPECIAL REPORTS

1. School Board Recognition/Proclamation - Mr. Colucci & Mrs. Brand, **Exhibit A**
2. Briefing: Edgewood High School Flood - Mr. Colucci and Mr. Bennett
3. Buckeye's December Students of the Month

Thank you to our sponsors:

Ashtabula County YMCA
Glotzbecker's Service Center
Greg Sweet Automotive Group
Kids Only Learning Center
Melaragno HVAC

Ringer Screen Print, Inc.
Steak-n-Shake (Ashtabula)
Thomas Fence Company
Tony's Deli & Catering

Congratulations to the following students:

Benjamin Schwartzfigure, 10th grade, Edgewood High School
Gabrielle Hoefert, 6th grade, Braden Middle School
Paityn Miller, 2nd grade, Kingsville Elementary School
Joshua Wahlmark, 2nd grade, Ridgeview Elementary School

4. Kingsville Public Library – Partnership update from Danielle Weiser-Cline

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None.

CORRESPONDENCE

None.

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TREASURER'S REPORTS AND RECOMMENDATIONS

It is the recommendation of the Treasurer that the Board approve the following items:

11.23 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

Approval of Minutes

Approve the December BOE meeting minutes as presented to the board on January 6, 2023.

Financial Reports

Approve bills paid in December and the financial reports as presented to the board on January 6, 2023.

Fund Creation

Authorize the Treasurer to create the following funds and to establish necessary receipt and appropriation accounts for such funds:

- Melinda F. Smyth Memorial Scholarship 007-9114 (Reclassified in December 2022)
- 2021 Safety and Security Grant 599-9923 (received in FY2023)
- 2022 Safety and Security Grant 599-9924 (receiving in FY2023)

Student Activity Appropriation Adjustments

Approve the Student Activity appropriation adjustments in the amount of \$14,118.46.

Solicitation of Bids for Districtwide Radio System

Authorize the Superintendent and Treasurer to solicit sealed bids for a districtwide radio system to communicate across all buildings. Upon approval, the district will publicly advertise the availability of a contract for the Project and solicit sealed bids.

Solicitation of Bids for Classroom Secondary Door Locks

Authorize the Superintendent and Treasurer to solicit sealed bids for district classroom secondary door locks. Upon approval, the district will publicly advertise the availability of a contract for the Project and solicit sealed bids.

Mileage Rate Increase

Approve a mileage rate increase to \$0.655 (65.5 cents) per mile as the prescribed mileage rate, effective January 1, 2023.

2023-2024 Fiscal Year Tax Budget

Adopt the tax budget for the twelve-month period commencing July 1, 2023, as presented in **Exhibit B**.

Virtual Transportation Supervisor Program

Approve the yearly subscription fee of \$375 for the OSBA Virtual Transportation Supervisor Program as presented in **Exhibit C**.

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TREASURER'S REPORTS AND RECOMMENDATIONS (CONTINUED)

Operational Substitute Minimum Wage Increase

Revise minimum wage to \$10.10 per hour for Student Workers serving in operational positions due to state guidelines, effective January 1, 2023.

Exterior Access Security System Bid

Approve the exterior access security system bid from Vector Security in the amount of \$224,574.00.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

12.23 It is the recommendation of the Superintendent that the Board approve the following items:

Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

Substitute Rate Per Hour Increase

Approve a resolution to increase the substitute rate to \$10.10 per hour for the following positions effective January 1, 2023:

- Courier
- Crossing Guards

Substitute Rate Per Hour Increase

Approve a resolution to increase the substitute rate to \$11.68 per hour for the following position effective January 1, 2023:

- Administrative Assistant

College Credit Plus (CCP) Agreement

Approve the CCP Partnership Agreement between Lakeland Community College (LCC) and Buckeye Local School District to offer college level courses to Buckeye LSD students for the 2023-2024 school year, as presented in **Exhibit D**.

Girls Softball Field Trip

Approve the Girls Softball trip to Pigeon Forge, Tennessee, effective March 28-31, 2023.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

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PERSONNEL

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

13.23 Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following items:

Certified Staff:

N/A

Non-Certified/Non-Employees - Extracurricular and Special Fee Assignments:

SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED/NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp</u>	<u>Start Date</u>	<u>Salary</u>
Terrence Henton	Asst Boys Track	7+	2/20/2023	\$3,929.53

Classified Staff:

Classified - Change in Assignment

Stacy Cox, from Cafeteria Manager at Braden Middle School to Cafeteria Manager at Ridgeview Elementary, 7.50 hours per day, step 6 of 6, \$16.73 per hour, effective January 3, 2023.

Classified Substitute

Emily Knapp - Student Worker

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PERSONNEL (CONTINUED)

Classified - Unpaid Sick Leave

Ashley Fuentes, Cafeteria Service Personnel at Edgewood High School, effective December 13, 2022 through January 9, 2023.

One-Year Temporary Non-Bachelor's Substitute Teaching License 2022-2023 School Year

In accordance with the passage of Senate Bill 1 of the 134th General Assembly, the Ohio Department of Education has been granted the authority to issue a one-time, non-renewable One-Year Temporary Non-Bachelor's Substitute Teaching License for the 2022-2023 school year to applicants who do not hold a post-secondary degree but meet the employing school or district's educational requirements with board approval.

Classified:

- Sarah Pallutch, effective January 3, 2023

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Pike, and Mrs. Wisnyai
Motion carried

BOARD CONSIDERATION

14.23 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following item:

Approve that retroactive to August 1, 2021, the Treasurer's salary shall be \$84,360.00, and further move that this resolution shall not alter or otherwise modify the Treasurer's February 16, 2022 through July 31, 2026 employment contract approved by the Board via Resolution #23.22.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

None.

OTHER BUSINESS – FYI

None.

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15.23 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mrs. Pike to adjourn this regular meeting at 7:03 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

Attest: _____

MARY WISNYAI
PRESIDENT

KASSANDRA BRAND
TREASURER